

# Pre-K Little Learners Enrollment Application

## Student/Child Information

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_

## Parent/Guardian Information

Guardian Name: \_\_\_\_\_ Guardian Cell:(\_\_\_\_\_) \_\_\_\_\_

Guardian Employment: \_\_\_\_\_ Guardian Work #:(\_\_\_\_\_) \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Guardian Email: \_\_\_\_\_

Guardian Name: \_\_\_\_\_ Guardian Cell:(\_\_\_\_\_) \_\_\_\_\_

Guardian Employment: \_\_\_\_\_ Guardian Work #:(\_\_\_\_\_) \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Guardian Email: \_\_\_\_\_

Do both parents live in the same household? Yes / No \_\_\_\_\_

Does either Guardian currently work at Open Door Health Center? Yes / No \_\_\_\_\_

**Enrollment, Schedule, & Tuition-** There is a \$100 registration fee that will be added to the first month billing. There is a \$75 materials fee charged every July 1st. Parents will be billed monthly through our billing app, Brightwheel, according to the enrollment program agreed upon. Monthly payments are due in full by the 1<sup>st</sup>. A late fee of \$25.00 will be charged if payments are not received by the 5<sup>th</sup> of every month. If payment is not received by the 8<sup>th</sup> an additional \$5 per day will be added to the bill until it's paid in full. It is the family's responsibility to make sure payment is made even if your child's regular scheduled day doesn't fall on the 1<sup>st</sup> or if you plan to be out of town. Payments can be made on Brightwheel or with cash or a check dropped off at the school.

**Deposit:** A \$100 deposit is required to hold a spot for 30 or more days. This deposit will be applied to your first month's bill once your child starts. The deposit is refundable if at least a 30 day notice is given to forfeit your enrollment.

Please initial you have read this page: \_\_\_\_\_

Enrollment Options: Please Circle Selection

Full day  
\*Pick up by 5:30 pm

$\frac{3}{4}$  days  
\*Pick up by 3:45

$\frac{1}{2}$  day  
\*Pick up at 1:00

5 days / week - M - F

3 days / week option - M, W, F

2 days / week option - Tue, Thur

Other schedule option: \_\_\_\_\_

\*Please see our current rates on our website or on our rate sheet below.

\*Late fees will be added to your bill for any late pick up. Late fees are \$1.00 per minute.

**Indicate Date on which you would like to initiate enrollment:** \_\_\_\_\_  
(Enrollment date will depend on availability)

**Indicate Desired Location:**

**Eureka      Arcata 11th St.      Arcata 10th St.      Arcata Valley East      Any open site**

Parents must give a minimum 30 day notice of any schedule change requests. Schedule requests must be approved before changing. Parents are responsible to fill out all proper paperwork before attendance is allowed- this includes a physician report and current updated immunizations for your child. Drop-off time is no later than 9:30am, unless other arrangements were made in advance. Parents must keep all records and forms up to date. A visit with parents/guardians and child are required before the child attends Little Learners. This meeting can be made with the director. We have a 30 day trial period, to ensure it's a good fit for the classroom and child.

Please initial you have read this page: \_\_\_\_\_

# 2023 Monthly Tuition Fees

Options: M-F; MWF; T/TH

FULL DAYS: 7:30-5:30     $\frac{3}{4}$  Days: 7:30-3:45    HALF DAYS: 7:30-1:00

## PRESCHOOL

### FULL DAYS

5 Full Days- \$1200  
4 Full Days- \$950  
3 Full Days - \$700  
2 Full Days - \$500  
1 Full Day- \$300

### $\frac{3}{4}$ Days

5  $\frac{3}{4}$  - \$950  
4  $\frac{3}{4}$  - \$750  
3  $\frac{3}{4}$  - \$600  
2  $\frac{3}{4}$  - \$400  
1  $\frac{3}{4}$  - \$225

### HALF DAYS

5  $\frac{1}{2}$  - \$750  
4  $\frac{1}{2}$  - \$650  
3  $\frac{1}{2}$  - \$450  
2  $\frac{1}{2}$  - \$350  
1  $\frac{1}{2}$  - \$175

## TODDLER

### FULL DAYS

5 Full day-\$1400  
4 Full days- \$1100  
3 Full Days - \$800  
2 Full Days - \$600  
1 Full day-\$350

### $\frac{3}{4}$ Days

5  $\frac{3}{4}$  - \$1150  
4  $\frac{3}{4}$  - \$850  
3  $\frac{3}{4}$  - \$700  
2  $\frac{3}{4}$  - \$500  
1  $\frac{3}{4}$  - \$275

### HALF DAYS

5  $\frac{1}{2}$  - \$950  
4  $\frac{1}{2}$  - \$750  
3  $\frac{1}{2}$  - \$600  
2  $\frac{1}{2}$  - \$400  
1  $\frac{1}{2}$  - \$225

## INFANT

### FULL DAYS

5-Full day-\$1500  
4- Full days-\$1200  
3 Full Days-\$900  
2 Full Day-\$650  
1 Full Day-\$400

### $\frac{3}{4}$ DAYS

5  $\frac{3}{4}$ -\$1250  
4  $\frac{3}{4}$ -\$1000  
3  $\frac{3}{4}$  - \$750  
2  $\frac{3}{4}$  - \$550  
1  $\frac{3}{4}$  - \$275

### HALF DAYS

5  $\frac{1}{2}$  - \$1050  
4  $\frac{1}{2}$  - \$850  
3  $\frac{1}{2}$  - \$650  
2  $\frac{1}{2}$  - \$450  
1  $\frac{1}{2}$  - \$225

\*Families will be charged \$75 every July 1st, to help with yearly supplies.  
10% Discount with 2 children, attending Full-Days M-F.

Updated: Nov. 2022

Please initial you have read this page: \_\_\_\_\_

Emergency Contacts-(Someone other than Guardians)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please initial you have read this page: \_\_\_\_\_